



2024-2025

# Independent Verification Worksheet

Student Name: \_\_\_\_\_

Student ID# \_\_\_\_\_

Your 2024-2025 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. Before disbursing federal student aid, we must confirm the information reported on your FAFSA. Centenary University will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA may be corrected. You must complete, sign and submit this worksheet and any required documents to our office. Upon review, we may need to request additional information.

### Household Size and Number in College

**Number of Household Members:** List below the people in the parents' household. Include:

- You.
- Your spouse, if you are married.
- Your children if you and/or your spouse will provide more than half of the children's support from July 1, 2024, through June 30, 2025, or if the child would be required to provide your information if they were completing a FAFSA for 2024-2025.
- Other people if they now live with you and you provide more than half of the other person's support and will continue to provide more than half of that person's support through June 30, 2025.

**Number in College:** Write in information about any household member who will be enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2024, and June 30, 2025, and include the name of the college.

Full Name	Age	Relationship	University/College (if attending at least half time)	Will be enrolled at least half- time? Yes or No
<i>Missy Jones (example)</i>	<i>18</i>	<i>Self</i>	<i>Centenary University</i>	<i>YES</i>



**Student Tax Information** (Check ONE box below that applies to you)

- The student (and spouse if married) has used the **IRS Data Retrieval Tool** to transfer 2022 IRS income information to student's 2024-2025 FAFSA.
- The student (and spouse if married) was unable or chose not to use the IRS Data Retrieval Tool to transfer 2022 IRS income information to student's 2024-2025 FAFSA and instead will provide the institution with a **2022 IRS Tax Return Transcript**.
- The student (and spouse if married) was not employed and had no income earned from work and was not required to file a 2022 Federal IRS Tax Return.
  - 1. Submit a **2022 IRS Verification of Non-filing Letter**. This letter can be obtained from the IRS and should be dated no earlier than October 1, 2023.
- The student (and spouse if married) was employed and had income but was not required to file a 2022 Federal IRS Tax Return.
  - 1. Complete the chart below: **List all employer(s) and the amount(s) that was earned in 2022.**
  - 2. Attach copies of all **2022 W-2s, 1099 Forms, and other earnings statements.**
  - 3. Submit a **2022 IRS Verification of Non-filing Letter**. This letter can be obtained from the IRS and should be dated no earlier than October 1, 2023.

Employer's Name	Amount Earned Income

**Certification and Signature**

By signing below, I certify that all the information provided is complete and correct.

\_\_\_\_\_  
*Student Signature*

\_\_\_\_\_  
*Date*