

CENTENARY UNIVERSITY
PROTOCOL FOR CONFIRMED POSITIVE COVID-19

IF AN
EMPLOYEE OR
CONTRACTED
WORKER

THE EMPLOYEE/CONTRACTED
WORKER, HEALTH SERVICES AND
DEPARTMENT OF HEALTH WILL
CONTACT HUMAN RESOURCES OR THE
CONTRACTING COMPANY SUPERVISOR

DEPARTMENT OF HEALTH AND/OR
EMPLOYEE/CONTRACTED WORKER
SUPERVISOR WILL NOTIFY ANY
POTENTIAL CENTENARY CLOSE
CONTACTS

EMPLOYEE/CONTRACTED WORKER
SUPERVISOR WILL CONTACT FACILITIES
TO CLEAN AND DISINFECT AFFECTED
AREAS

UNIVERSITY PRESIDENT WILL NOTIFY
CAMPUS COMMUNITY OF POSITIVE
COVID-19 CASE

HUMAN RESOURCES/CONTRACTOR
SUPERVISOR TO WORK WITH
EMPLOYEE/CONTRACTED WORKER TO
ASSIST WITH SICK PAY, CONTINUATION
OF WORK, ETC.

IF A STUDENT

NOT ON CAMPUS

PHONE CALL TO
STUDENT BY HEALTH
SERVICES TO FIND OUT
WHEN STUDENT LEFT
CAMPUS

HEALTH SERVICES OR
DEPARTMENT OF
HEALTH TO NOTIFY
POSSIBLE CENTENARY
CONTACTS

HEALTH SERVICES TO
REVIEW SELF-CARE
WITH STUDENT AND
DOCUMENT CASE IN
STUDENT'S MEDICAL
FILE

UNIVERSITY PRESIDENT
WILL NOTIFY CAMPUS
COMMUNITY OF
POSITIVE COVID-19
CASE

ON CAMPUS

PHONE CALL TO STUDENT BY HEALTH
SERVICES. FIND OUT IF STUDENT IS
QUARANTINED, IF THEY HAVE THE
NECESSARY SUPPLIES (THERMOMETER,
TYLENOL, DRINK, FOOD, ETC.)

HEALTH SERVICES TO REVIEW SELF-
CARE WITH STUDENT INCLUDING 911
PROCEDURE

HEALTH SERVICES TO NOTIFY
RESIDENCE LIFE; ADVISE OF POSITIVE
CASE

HEALTH SERVICES TO NOTIFY
FACILITIES TO CLEAN AND DISINFECT
AFFECTED AREAS

RESIDENCE LIFE TO ACTIVATE
PROTOCOL FOR CONFIRMED POSITIVE
COVID-19/ONCAMPUS SELF
QUARANTINE PLAN

HEALTH SERVICES OR DEPARTMENT OF
HEALTH TO ASCERTAIN AND NOTIFY
POTENTIAL CLOSE CENTENARY
CONTACTS

HEALTH SERVICES WILL CALL
CONTACTS AND REVIEW SELF-
QUARANTINE PROCEDURES AND SEND
CENTENARY UNIVERSITY SYMPTOM
MONITORING FORM

UNIVERSITY PRESIDENT WILL NOTIFY
CAMPUS COMMUNITY OF POSITIVE
COVID-19 CASE